



MINUTES OF THE BOARD MEETING

TUESDAY, MAY 27, 2014

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, May 27, 2014, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Chair Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Vice-Chair Burkholder

2. Roll Call

Moved by Trustee Nieuwesteeg
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board excuse Trustee Sicoli from attending the Board Meeting of May 27, 2014 all other Trustees were in attendance.

CARRIED

| Trustee | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Rhianon Burkholder | ✓ | | | |
| Kathy Burtnik | ✓ | | | |
| Maurice Charbonneau | ✓ | | | |
| Frank Fera | ✓ | | | |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | ✓ | | | |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | | | | ✓ |
| Student Trustees | | | | |
| Vincent Atallah | ✓ | | | |
| Dallas McMahon | ✓ | | | |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of May 27, 2014, as amended.

ADDITION TO THE IN-CAMERA SESSION AGENDA

ITEM F11 Purchase of Property

ITEM F12.2 (i) Revised April 21, 2014 -Letter

CARRIED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of the Board Meeting of April 22, 2014

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of April 22, 2014, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. United Way South Niagara

John Crocco, Director of Education introduced Mel Groom, 2013 Campaign Co-Chair, and Ad Lewis, Office Manager from the United Way South Niagara and Anna Tykoliz, Administrative Assistant from Niagara Catholic.

Ms. Groom gave a brief presentation on the United Way South Niagara and acknowledged the generosity of Niagara Catholic staff over the years.

Chair Burtnik, Vice-Chair Burkholder and Director Crocco presented a check to Mel Groom, and Ad Lewis, for \$40,000.00 that Niagara Catholic raised towards the 2013 Annual United Way of South Niagara Community Campaign.

2. Notre Dame College School National Cheerleading Champions

Lee-Ann Forsyth-Sells, Superintendent of Education introduced Monique Mastroianni, Teacher/Cheerleading Coach from Notre Dame College School.

Mrs. Mastroianni presented a brief video of the performance that won the team the All Girl Advanced Small Team Cheer Evolution National Championship.

Chair Burtnik, Trustee O'Leary and Director Crocco presented the Cheerleading team with specially minted Niagara Catholic Excellence in Athletics pins.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Nicholas Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Ted Farrell, Superintendent of Education introduced Kevin Lamb, Principal of St. Nicholas Catholic Elementary School.

Principal Lamb, with the assistance of students and staff, showcased St. Nicholas Catholic Elementary School as part of the School Excellence Program.

Chair Burtnik thanked Principal Lamb, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of May 13, 2014 and Consideration of Recommendations

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of May 13, 2014, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of May 13, 2014

2.1 Approval of Policies

2.1.1 Advocacy Expenditures Policy (100.9)

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the revised Advocacy Expenditures Policy (100.9), as presented.

CARRIED

2.1.2 Anaphylaxis Policy (302.1)

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the revised Anaphylaxis Policy (302.1), as presented.

CARRIED

2.1.3 Electronic Meetings (Board and Committees) Policy (100.8)

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the revised Electronic Meetings (Board and Committees) Policy (100.8), as presented.

CARRIED

2.1.4 Student Transportation Policy (500.2)

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the revised Student Transportation Policy (500.2), as presented.

CARRIED

2.2 Niagara Catholic System Priorities 2014-2015

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Niagara Catholic System Priorities 2014-2015, as presented.

CARRIED

3. Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of April 2, 2014

Moved by Trustee MacNeil

Seconded by Vice-Chair Burkholder

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of April 2, 2014 as presented for information.

CARRIED

4. Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of March 20, 2014

This Item was tabled until after the In Camera Session at 10:30 p.m.

Moved by Trustee O'Leary

Seconded by Trustee Chabonneau

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of March 20, 2014 as presented for information.

CARRIED

5. **Pupil Accommodation Review-Senior Staff Follow-Up Report and Recommendations for St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School**

Moved by Vice-Chair Burkholder
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board, in accordance with the Board approved St. Catharines Pupil Accommodation Review Schedule 2014, receive the Pupil Accommodation Review – Senior Staff Follow-Up Report and Recommendations for St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School.

THAT the following recommendations by Senior Staff as provided in the April 8th, 2014 Pupil Accommodation Review-Senior Staff Follow-Up Report and Recommendations for St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School, be received and considered for approval at the May 27, 2014 Board Meeting.

THAT the Board submit to the Ministry of Education a request for capital funding for an addition to St. Christopher Catholic Elementary School to be received by the Board no later than 2016 subject to Ministry of Education Capital Funding Approval.

THAT the Board submit to the Ministry of Education a request for retrofit funding for renovations to St. Theresa Catholic Elementary School to be received by the Board no later than 2016 subject to Ministry of Education Capital Funding Approval.

THAT an Ad Hoc Attendance Area Review Committee of the Board be established to review the attendance boundaries of St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School and that boundary changes not take place prior to the Ministry of Education approval for funding for an addition to St. Christopher Catholic Elementary School and retrofit funding required to accommodate additional enrolment at St. Theresa Catholic Elementary School.

CARRIED

6. **Financial Reports**

6.1 **Monthly Banking Transactions**

Moved by Trustee Fera
Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of April 2014, as presented for information.

CARRIED

6.2 **Statement of Revenue & Expenditures**

Moved by Trustee Fera
Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at April 30, 2014, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 MarineLand – April 23, 2014

Chair Burtnik presented the letter from MarineLand on its annual school outreach program.

1.2 Letter of Appreciation – May 1, 2014

Chair Burtnik presented the letter of appreciation from Lynne Clifford-Ward for the recognition of her late Uncle, Monsignor Matthew Clifford at the Bishops Gala held on April 12, 2014.

1.3 Ministry of Education – May 2, 2014

Chair Burtnik presented the letter from the Ministry of Education in response to her request to include Special Education as a mandatory requirement for all teacher candidates.

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

Director Crocco provided the Board with General Discussion and plans for Future Action.

He presented the request by Our Lady of Mount Carmel Catholic Elementary School to name their new chapel the St. Thomas More Chapel.

Moved by Trustee Nieuwesteeg

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board endorse the Director's recommendation to name the Chapel at Our Lady of Mount Carmel Catholic Elementary School the St. Thomas More Chapel.

CARRIED

4. Trustee Information

4.1 Spotlight on Niagara Catholic – May 13, 2014

Director Crocco highlighted the Spotlight on Niagara Catholic – May 13, 2014 issue for Trustees information.

4.2 Calendar of Events – June 2014

Director Crocco presented the Calendar of Events – June 2014 for Trustees information, he presented the pamphlet on Support for the Catholic.

4.3 Annual Niagara Catholic Staff Picnic – Sunday, June 1, 2014

Director Crocco reminded Trustees of the Annual Niagara Catholic Staff Picnic that will be held on June 1, 2014 at Queenston Heights, Niagara Falls.

5. Open Question Period

Chair Burtnik advised the Board that a question was submitted to the Board.

Chair Burtnik sought clarification by Director Crocco to determine whether the question met the open question period criteria of the Board By-Laws.

Director Crocco requested information from the author of the question and it was determined that the question could not be read because the criteria of the Board By-Laws was not met.

Trustee MacNeil moved a motion under section 18 (i) of the Board By-Laws to temporarily suspend section 15 of the Board By-Laws, to allow the questions to be read.

Student Trustees Atallah requested a recorded vote to be taken, with non-binding Student Trustees participation.

Moved by Trustee MacNeil

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board enact Section 18 i of the Board By-Laws to temporarily suspend section 15 of the Board By-Laws so that the question submitted in writing to this meeting may be read.

| NAME | YEA | NAY |
|------------------------------|------------|------------|
| Rhianon Burkholder | | ✓ |
| Kathy Burtnik | | ✓ |
| Moe Charbonneau | | ✓ |
| Frank Fera | ✓ | |
| Fr. Paul MacNeil | ✓ | |
| Ed Nieuwesteeg | | ✓ |
| Ted O'Leary | | ✓ |
| Student Trustees Non-Binding | | |
| Vincent Atallah | | ✓ |
| Dallas McMahon | | ✓ |

Moved by Trustee MacNeil

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board enact Section 18 i of the Board By-Laws to temporarily suspend section 15 of the Board By-Laws so that the question submitted in writing to this meeting may be read.

DEFEATED

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee MacNeil

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:46 p.m. and reconvened at 10:30 p.m. to consider item C4 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) meeting of March 20, 2014 that had been tabled. The Niagara Catholic District School Board moved into In-Camera Session of the Board Meeting at 10:40 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of May 27, 2014.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of April 22, 2014, as presented.

CARRIED (Item F1)

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of May 13, 2014 2014, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of April 22, 2014, as presented.

CARRIED (Item F4)

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of May 13, 2014, as presented.

CARRIED (Item F5)

Moved by Trustee Burkholder
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6 of the In Camera Agenda.

CARRIED (Item F6)

H. FUTURE MEETINGS AND EVENTS

1.1 June 2014 Committee of the Whole Meeting – June 10, 2014

Director Crocco reminded Trustees of the Committee of the Whole Meeting – June 10, 2014.

1.2 June 2014 Board Meeting – June 17, 2014

Director Crocco reminded Trustees of the Board Meeting – June 17, 2014.

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Chair Burtnik
Seconded by Trustee O'Leary

THAT the May 27, 2014 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 11:19 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **May 27, 2014**.

Approved on **June 17, 2014**.

Kathy Burtnik
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer